

24 May 2022

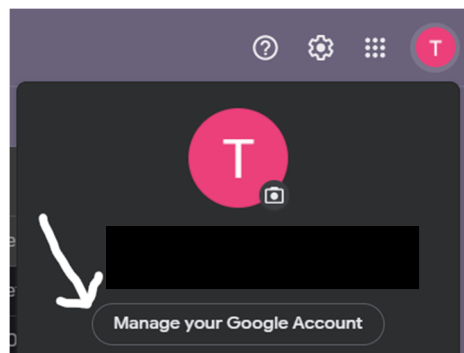
Service Information

Configuration of Gmail Security Settings & App Password for Toshiba MFD's

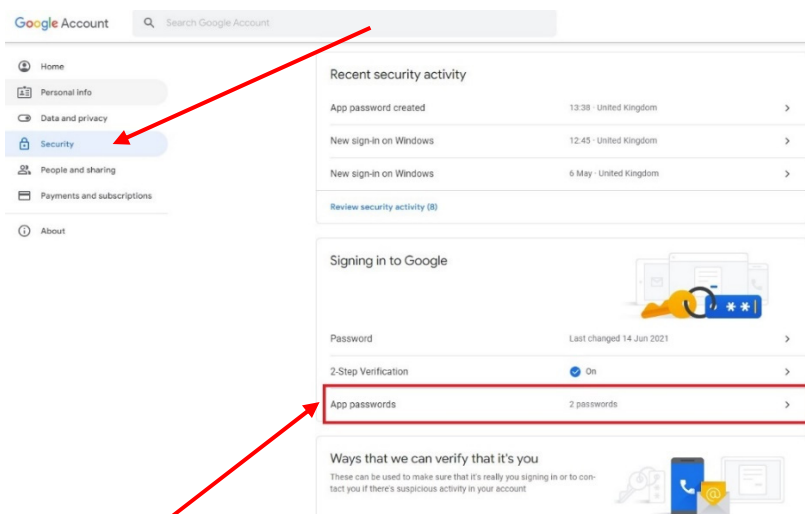
Applicable Models - all e-STUDIO MFD's that currently use Gmail.

How to Create the Google App Password

- 1) Go to your Google Account on a Web Browser
- 2) Click the Icon in the Top Right Corner & Select 'Manage Your Google Account'



- 3) Click Security on the Menu Tab & Navigate to Signing into Google



- 4) Select App Passwords

- 5) Enter Your Account Password If Prompted & Select 'Next'.
- 6) Press the Dropdown for 'Select App' and Choose **Other (Custom Name)**

← App passwords

App passwords let you sign in to your Google Account from apps on devices that don't support 2-Step Verification. You'll only need to enter it once so you don't need to remember it. [Learn more](#)

Name	Created	Last used
[REDACTED]	6 May	10:29

Select the app and device for which you want to generate the app password.

Select app: Mail, Calendar, Contacts, YouTube, **Other (Custom name)**

Select device: [Dropdown]

GENERATE

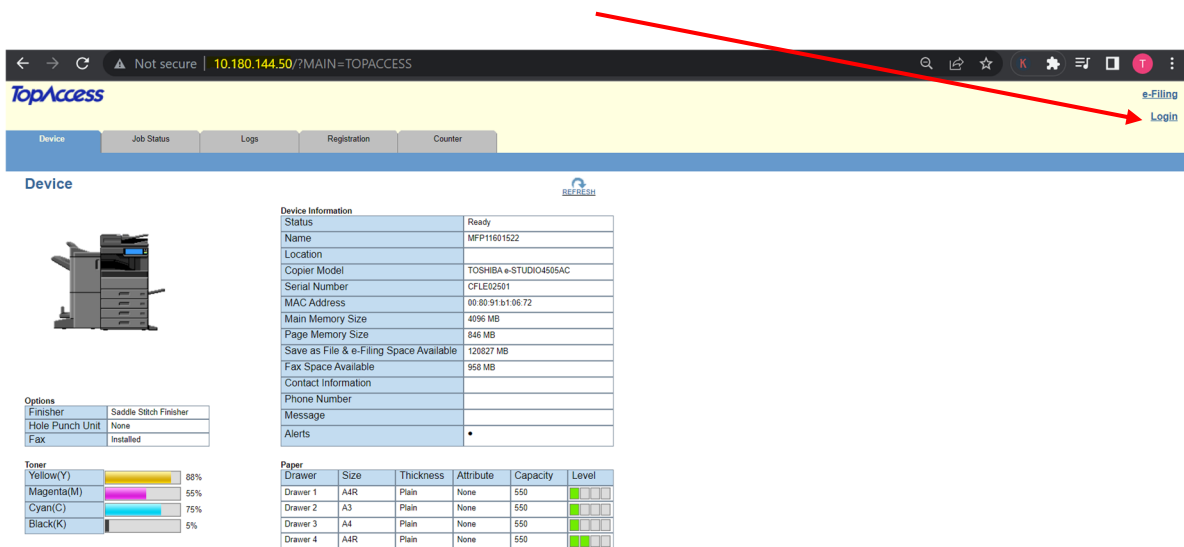
- 7) Enter a Identification Name for the Password. Something that is memorable as the Toshiba Device App Password is strongly recommended. This will assist with support queries in the future. **Press Generate.**
- 8) A Random Password will be generated. It's important to note this password down. Press Done.

How to Apply the Updated Google Password onto the Device

- 1) Find the IP Address of your device. This can be found by either:
 - Asking the Customer for the IP Address
 - Obtaining the NIC Config Data from ECC
 - Navigating to User Functions > Admin (Default Password: 123456) Network > IPV4 > IP Address

*Note, if the admin password is **not** 123456, this will require the customer IT department to assist with providing this.*

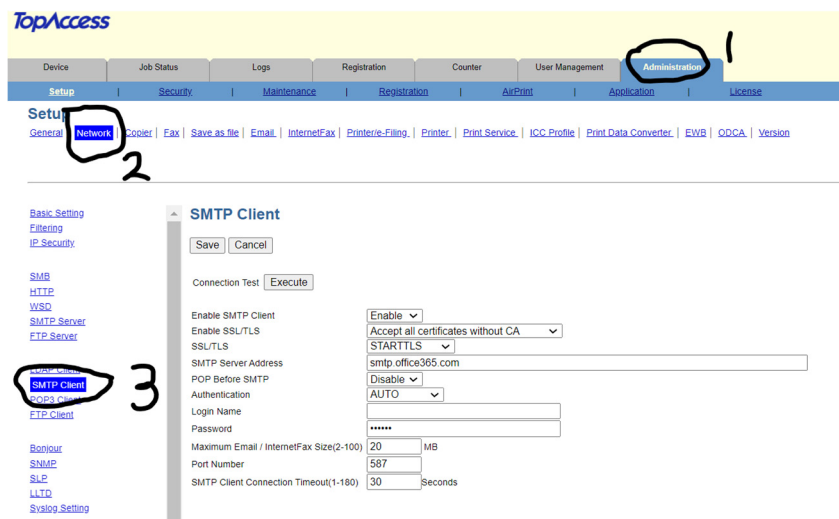
- Open up an Internet Browser and type in your IP Address at the Top of the Web Browser. This will take you to the Embedded Web Browser for your device. (See below) Select Login in the Top Right Corner



- The Default Login Credentials are:

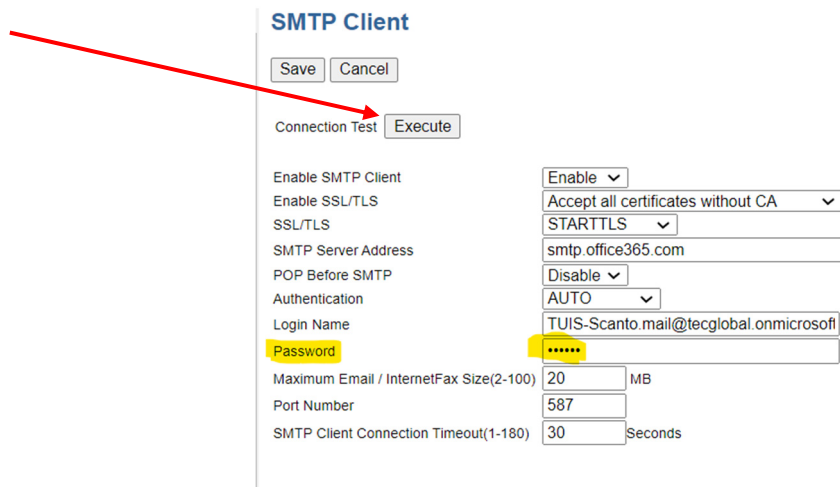
Username: Admin
Password: 123456

- Navigate to the Administration Tab, Select Network & Select SMTP Client



- Inside this menu, you will find the **Password** field. In this field, you must change the Password to the new **App Password** which Google has generated for you.

- 6) Perform a Test by Selecting the Execute Button (This feature is only available on specific devices)



SMTP Client

Save Cancel

Connection Test **Execute**

Enable SMTP Client Enable ▾

Enable SSL/TLS Accept all certificates without CA ▾

SSL/TLS STARTTLS ▾

SMTP Server Address smtp.office365.com

POP Before SMTP Disable ▾

Authentication AUTO ▾

Login Name TUIS-Scanto.mail@tecglobal.onmicrosoft

Password *****

Maximum Email / InternetFax Size(2-100) 20 MB

Port Number 587

SMTP Client Connection Timeout(1-180) 30 Seconds

- 7) Once tested, Press the Save Button and confirm the changes.
- 8) Perform a Test Scan to Email, to confirm the device is now working.

Toshiba Tec UK Imaging Systems Ltd.